



ASSOCIATION FOR VOLUNTEER ADMINISTRATION

DATE: November 19, 1998  
TO: John Shilling  
White, Blackburn & Conte  
FROM: Katherine H. Campbell *KHC*  
Executive Director  
RE: Registered Agent Status

Since we were unable to connect by phone this week, I am writing to update you on what I found out regarding the need to continue our registered agent in Delaware.

I was told that it is necessary to have an agent here in Virginia, where we are doing business, and in Delaware where we were incorporated. The agent that represents us there is CT Coporation. They do not maintain any "minutes book" or other files. All they do is charge us an annual fee and process the annual fee we pay to the state of Delaware.

We were incorporated in October, so that is our "anniversary" date. I assume that means that we need to pay you your annual fee at this time. (Please invoice us accordingly.) In August I sent you copies of some of our basic paperwork. If you need any additional information, please let me know.

(I will be away from the office the week of Thanksgiving, but available again as of November 30.)

*State of Delaware*  
*Office of the Secretary of State* PAGE 1

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I, EDWARD J. FREEL, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY THE ATTACHED IS A TRUE AND CORRECT COPY OF THE CERTIFICATE OF AMENDMENT OF "ASSOCIATION FOR ADMINISTRATION OF VOLUNTEER SERVICES", CHANGING ITS NAME FROM "ASSOCIATION FOR ADMINISTRATION OF VOLUNTEER SERVICES" TO "ASSOCIATION FOR VOLUNTEER ADMINISTRATION", FILED IN THIS OFFICE ON THE THIRTEENTH DAY OF DECEMBER, A.D. 1979, AT 10 O'CLOCK A.M.



*Edward J. Freel*

Edward J. Freel, Secretary of State

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AUTHENTICATION: 9221509

DATE: 07-29-98



CERTIFICATE OF AMENDMENT  
OF  
CERTIFICATE OF INCORPORATION  
OF  
ASSOCIATION FOR ADMINISTRATION OF VOLUNTEER SERVICES

ASSOCIATION FOR ADMINISTRATION OF VOLUNTEER SERVICES, a corporation organized and existing under and by virtue of the General Corporation Law of the State of Delaware, DOES HEREBY CERTIFY:

FIRST: That at a meeting of the board of directors of ASSOCIATION FOR ADMINISTRATION OF VOLUNTEER SERVICES resolutions were duly adopted setting forth a proposed amendment to the Certificate of Incorporation of said corporation, declaring said amendment to be advisable and calling a meeting of the members of said corporation for consideration thereof. The resolution setting forth the proposed amendment is as follows:

RESOLVED, that the Certificate of Incorporation of this corporation be amended by changing the Article thereof numbered "FIRST" so that, as amended said Article shall be and read as follows:

"FIRST: The name of the corporation is ASSOCIATION FOR VOLUNTEER ADMINISTRATION"

SECOND: That thereafter, pursuant to resolution of its board of directors, a meeting of the members of said corporation was duly called and held, at which meeting the necessary number of members voted in favor of the amendment.



THIRD: That said amendment was duly adopted in accordance with the provisions of Section 242 of the General Corporation Law of the State of Delaware.

IN WITNESS WHEREOF, said ASSOCIATION FOR ADMINISTRATION OF VOLUNTEER SERVICES has caused this certificate to be signed by Sarah Jane Rehnborg its President, and attested by Sarah F. Kegerreis its Secretary, this 27th day of November, 1979.

ASSOCIATION FOR ADMINISTRATION OF VOLUNTEER SERVICES

By Sarah Jane Rehnborg, CAVS  
President

ATTEST:

By Sarah F. Kegerreis, CAVS  
Secretary

File #114  
IRS Letter.

Internal Revenue Service

Department of the Treasury

District  
Director

1100 Commerce St., Dallas, Texas 75242

▷ Association for Volunteer  
Administration  
P. O. Box 4584  
Boulder, CO 80306

Person to Contact:

EO Technical Assistor

Telephone Number:

(214) 767-3526

Refer Reply to:

EO:TPA:4940DAL

Date:

AUG 11 1989

Employer Identification

Number: 23-7066215

Dear Sir or Madam:

Our records show that Association for Volunteer Administration  
is exempt from Federal Income Tax under section 501(c)(3) of the Internal  
Revenue Code. This exemption was granted July 1976 and  
remains in full force and effect. Contributions to your organization are  
deductible in the manner and to the extent provided by section 170 of the  
Code.

We have classified your organization as one that is not a private foundation  
within the meaning of section 509(a) of the Internal Revenue Code because  
you are an organization described in section 509(a)(2).

If we may be of further assistance, please contact the person whose name and  
telephone number are shown above.

Sincerely

*J. Flowers*  
EO Technical Assistor