

SCC759/921  
(04/97)

APPLICATION FOR A CERTIFICATE OF AUTHORITY  
TO TRANSACT BUSINESS IN VIRGINIA

Name of the corporation (include any "for use in Virginia" name):

Association for Volunteer Administration

State or country of incorporation

Delaware

Date of incorporation

10/6/75 , 12/13/79

Period of duration

Corporation's principal office address:

3108 N. Parham Road

Richmond

VA

(Number and street)

23294

(City or Town)

(State)

(Zip Code)

Name of the VIRGINIA registered agent:

John Schilling

White, Blackburn & Conte

The registered agent is (mark appropriate box(es)):

(1) An individual who is a resident of Virginia and

an officer of the corporation

a director of the corporation

a member of the Virginia State Bar

OR

(2)  A professional corporation or professional limited liability company of attorneys registered under § 54.1-3902, Code of Va.

Street address of the VIRGINIA registered office of the corporation:

300 W. main Street

(Number and street)

Richmond

VA

23220

(City or Town)

(Zip Code)

The corporation's registered office in Virginia is located

in the  City or  County of

Richmond

OFFICERS

NAME AND TITLE

BUSINESS ADDRESS

see attached list

DIRECTORS

NAME

BUSINESS ADDRESS

see attached list

STOCK

NO. OF SHARES AUTHORIZED

CLASS AND SERIES

None

The undersigned executes this application in the name of the corporation and declares the facts stated herein to be true:

Richard W. Newman

(Signature)

(Printed name and corporate title)

8/12/98

(Date)

See instructions on the reverse



# State of Delaware

SECRETARY OF STATE  
 DIVISION OF CORPORATIONS  
 P.O. BOX 898  
 DOVER, DELAWARE 19903

981263556

9276478

07-29-98

THE ASSOCIATION FOR VOLUNTEER ADMINISTRATION  
 PO BOX 32092  
 RICHMOND VA 23294

ATTN: KATHERINE H. CAMPBELL

DESCRIPTION	AMOUNT
ASSOCIATION FOR VOLUNTEER ADMINISTRATION	
0816992 8100 Certified Copy	
Certification Fee	20.00
Document Page Fee	2.00
FILING TOTAL	22.00
ASSOCIATION FOR VOLUNTEER ADMINISTRATION	
0816992 8100 Certified Copy	
Certification Fee	20.00
Document Page Fee	2.00
FILING TOTAL	22.00
TOTAL CHARGES	44.00
TOTAL PAYMENTS	44.00
SERVICE REQUEST BALANCE	.00





INCORPORATING SECTION  
P.O. Box 898  
FRANCHISE TAX SECTION  
P.O. Box 7040  
UNIFORM COMMERCIAL CODE  
P.O. Box 793  
DOVER, DELAWARE 19903

STATE OF DELAWARE  
DEPARTMENT OF STATE  
EDWARD J. FREEL, SECRETARY  
DIVISION OF CORPORATIONS  
JOHN G. TOWNSEND BUILDING  
401 FEDERAL STREET, SUITE 4  
DOVER, DELAWARE 19901

DIVISION OF CORPORATIONS  
GENERAL INFORMATION  
(302) 739-3073  
NAME RESERVATION  
(900) 420-8042  
CORPORATION STATUS  
(900) 555-2677

July 6, 1998

Association for Volunteer Administration  
Att: Katherine H. Campbell  
P.O. Box 32092  
Richmond, VA 23294

Re: Association for Volunteer Administration—08169-92

Dear Sir:

We are returning the enclosed check for the following reason:

- \_\_\_\_\_ PAY TO THE ORDER IS INCORRECT.  
**Should be made payable to Secretary of State of Delaware.**
- \_\_\_\_\_ AMOUNT OF CHECK IS NOT FILLED IN.
- \_\_\_\_\_ AMOUNT OF CHECK STATES "NOT TO EXCEED".
- \_\_\_\_\_ XXXX CHECK NOT SIGNED.

Due to our new automated system, we are no longer able to process these types of checks. Your request has been put into our system. When it is processed, someone from our Customer Service Area will contact you with the amount required. They will also ask you to send your check to the attention of a specific person. please do not send another check until you are contacted.

\_\_\_\_\_ FOREIGN CHECKS ARE NOT ACCEPTABLE, PLEASE REISSUE A CHECK  
DRAWN ON A U.S. BANK OR A MONEY ORDER IN U.S. DOLLARS.

If you have any questions about the above, please feel free to call Carolyn Lagemann at  
(302) 739-3077, Ext.1401.

Very truly yours,

Carolyn Lagemann  
Corporations Section Manager

Attn: Marie Grygo

Ref. # 9 81263556



ASSOCIATION FOR VOLUNTEER ADMINISTRATION

August 17, 1998

John Schilling  
White, Blackburn & Conte  
300 W. Main Street  
Richmond, VA 23220

782-1111

Dear Mr. Schilling:

Thank you so much for agreeing to serve as Registered Agent for our Association. As I mentioned, we are new clients of Association Management Consultants and they recommended your services. My office is located within their suite of offices as well.

I have completed the paperwork for the State Corporation Commission, and am enclosing information about AVA that I hope will be helpful to you. Please let me know if/when you want to meet and talk further about AVA. I look forward to meeting you at your convenience.

Sincerely,

Katherine H. Campbell  
Executive Director

P.O. Box 32092, Richmond, Virginia 23294 Telephone (804) 346-2266 Fax (804) 346-3318 E-Mail [ava@freedomnet.com](mailto:ava@freedomnet.com)

The Association for Volunteer Administration is an international membership organization whose purpose is to promote professionalism and strengthen leadership in volunteerism.



# COMMONWEALTH OF VIRGINIA

CLINTON MILLER  
CHAIRMAN

THEODORE V. MORRISON, JR.  
COMMISSIONER

HULLIHEN WILLIAMS MOORE  
COMMISSIONER



WILLIAM J. BRIDGE  
CLERK OF THE COMMISSION  
P.O. BOX 1197  
RICHMOND, VIRGINIA 23218-1197

## STATE CORPORATION COMMISSION

August 19, 1998

KATHERINE H CAMPBELL  
AVA  
PO BOX 32092  
RICHMOND, VA 23294

RE: ASSOCIATION FOR VOLUNTEER ADMINISTRATION  
ID: F134987 - 9  
DCN: 98-08-18-0003

This is your receipt for \$75.00 covering the fees for filing an application for a certificate of authority to transact business in Virginia with this office.

The effective date of the certificate is August 19, 1998.

Sincerely yours,

William J. Bridge  
Clerk of the Commission

CORFACPT  
CIS20436

# Commonwealth of Virginia



## STATE CORPORATION COMMISSION

*Richmond,* August 19, 1998

*This is to certify that a certificate of authority to transact business in Virginia was this day issued and admitted to record in this office for*

ASSOCIATION FOR VOLUNTEER ADMINISTRATION

*a corporation organized under the laws of* DELAWARE  
*and that the said corporation is authorized to transact business in Virginia, subject to all Virginia laws applicable to the corporation and its business.*



*State Corporation Commission*

*Attest:*

*William J. Bridge*

*Clerk of the Commission*