



2002 AVA

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Distinguished Service

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Awards

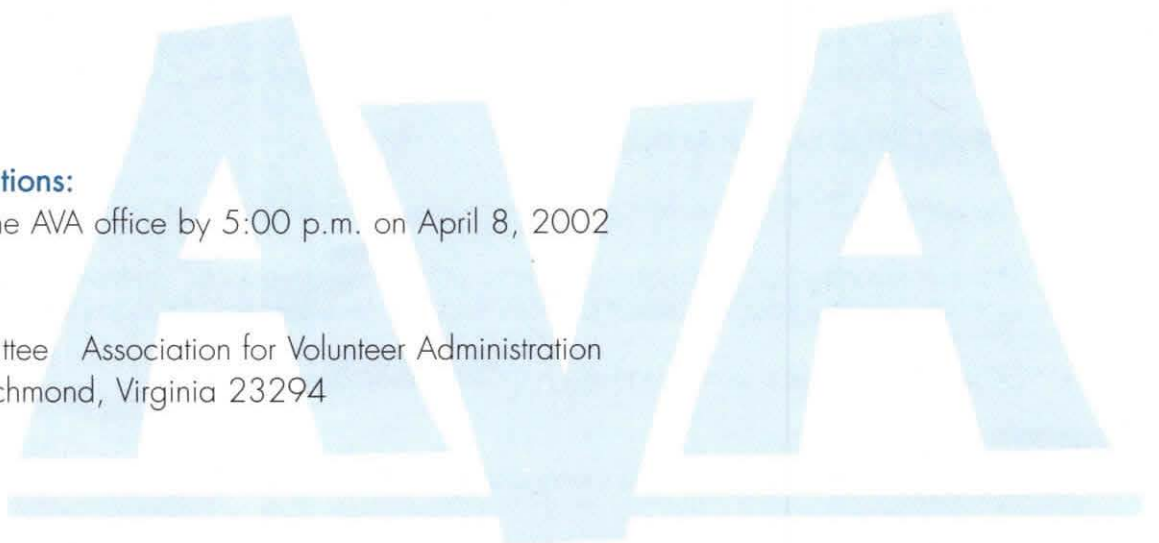
# *Nomination Materials*

**Deadline for Nominations:**

Must be received in the AVA office by 5:00 p.m. on April 8, 2002

**Return to:**

2002 Awards Committee Association for Volunteer Administration  
P.O. Box 32092 Richmond, Virginia 23294



# AVA Distinguished Service Awards

## PURPOSE

The Association for Volunteer Administration annually honors leaders in the field of volunteerism through its awards program. The awards are designed to recognize the leadership and management at various levels and in different settings, which helps to advance the profession of volunteer resource management. All of this is done to further the mission of AVA by recognizing accomplishments in the field and providing a means for educating the public about the quality and innovation of volunteer programs and efforts globally.

Nominations are sought in three categories: 1) Harriet Naylor Distinguished Member Service Award; 2) Volunteer Administrator of the Year Award and 3) Distinguished Service Award.

One award is given in each category each year, except the Distinguished Service Award where one or more may be awarded in any given year. Nominations are welcome from AVA members for all awards, and for Distinguished Service Awards, from others knowledgeable about volunteerism and its leadership efforts anywhere in the world. Awards will be selected in a two-phase process. An AVA Awards Committee will review the nomination form. Potential award recipients will be selected and invited to submit a more detailed application and documentation package within 30 days. Final submissions will be reviewed and the award recipients approved by the Awards Committee. Awards will be presented at the International Conference on Volunteer Administration (ICVA) in Denver, Colorado, October 9-12, 2002.

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## Harriet Naylor Distinguished Member Service Award

This award is presented to an active AVA member who has made an outstanding contribution to the association. Recipients of the award are recognized for their support of AVA through leadership positions, special projects, research, publications, advocacy and other activities that have strengthened both the association and the profession of volunteer resources management.

The award honors the memory of Harriet Naylor, a mentor to many, who worked tirelessly to promote recognition for the profession of volunteer administration, strongly supported AVA, and who is known for the book she wrote in 1967, Volunteers Today: Finding, Training, and Working With Them.

### **SPECIFIC CRITERIA FOR NOMINATION**

- The nominee **MUST** be a member of the Association for Volunteer Administration.
- The nomination must describe the specific accomplishments and contributions of the nominee, with emphasis on the positive impact on AVA and the development of this profession.
- Either the nominator or an endorser must be a member of AVA.

Note: Past and present AVA Board members are encouraged to submit nominations.

# Volunteer Administrator of the Year Award

This award recognizes an AVA colleague for excellence in the field of volunteer resources management. No matter the title, those who mobilize volunteers to improve communities are central to who we are and what we do as members of the profession of volunteer administration.

## ***SPECIFIC CRITERIA FOR NOMINATION***

- The nominee **MUST** be a member of the Association for Volunteer Administration.
- Either the nominator or an endorser must be a member of AVA.
- The nominee must be a practicing volunteer administrator. Titles may vary but the principal responsibility will be managing volunteer resources for an organization. The nominee may have other assigned duties.
- The nominee should:
  - serve as a mentor for new volunteer administrators;
  - demonstrate a commitment to the core ethical values of AVA;
  - promote volunteerism within his/her organization and/or within the community while managing an effective volunteer program;
  - engage volunteers in an extraordinary way to improve the community;
  - demonstrate competency in the field of volunteer administration.
- The nomination should address the core competencies of a volunteer administrator as established by the AVA credentialing program: Commitment to the Profession; Planning and Conceptual Design; Resource Development and Management; Accountability; Perspective and Responsiveness.

# AVA Distinguished Service Award

This award is presented to one or more individuals, organizations or corporations that promote volunteerism, provide service through a unique model, have made a significant or innovative contribution to furthering, improving or enhancing volunteerism or volunteer resources management, and have made a substantial impact in their community or the field. The volunteer work, dedication, support, loyalty and continued efforts are evidence of the nominees' concern for volunteerism. Up to three awards may be given in this category each year.

Successful nominations present the outstanding significance of the nominee's work through program descriptions, facts and figures demonstrating outcomes, publications and references.

## ***SPECIFIC CRITERIA FOR NOMINATION***

- Nominations are open to the entire community service and volunteerism fields. They may be international, national or local in scope.
- The nomination must describe the accomplishments and contributions of the nominee and what impact the described activities have made to the field of service and volunteerism.
- Either AVA members or non-members may make nominations. However, either the nominator or one endorser should be an AVA member.

## THE PROCESS

### Phase One:

- Complete and submit the nomination form to the Awards Committee by **Monday, April 8, 2002**. Use this form only.
- Include two people as endorsers who will be able to attest to the nominee's qualifications for an award. At least one endorser or the nominator must be an AVA member. Only the endorsements may be added to this form. Endorsements are limited to 2 typed pages using 12 point font with 1 inch margins
- Nomination forms may be faxed to the committee at the AVA office (804-346-3318).
- Previous award nominees may be resubmitted this year.

### Phase Two:

- On approximately **May 13, 2002** selected nominees will be requested to submit a more detailed presentation of qualifications in a statement of no more than one page, 12 point font (or equivalent) size with no less than 1/2 inch (or equivalent) margins. Up to five attachments such as brochures, news articles, etc. may be included to highlight or show the impact of the nominee. No audio or video tapes will be accepted. Attachments will not be returned. All attachments must be in English and suitable for duplicating in black and white. Otherwise, 10 copies of each brochure or article must accompany the phase two submittal. This package of materials will be due to the Awards Committee by **May 31, 2002**.

### Finalists

Award recipients will be notified by **June 30, 2002**. A presentable photograph **MUST** be submitted to the AVA office by **August 1, 2002**, for use in publicity and displays at the International Conference on Volunteer Administration and in other media.

### Submit all materials to:

Awards Committee  
Association for Volunteer Administration  
P.O. Box 32092  
Richmond, VA 23294 USA

FAX 804-346-3318

## AWARD PRESENTATION

Awards will be presented at a special evening event at the International Conference on Volunteer Administration, October 10, 2002 in Denver, Colorado, USA. Award recipients will be notified and provided an opportunity to invite family and guests to the event. Awardees will receive up to two complimentary tickets to the award event and information on how to purchase additional discounted tickets for family and friends.

# AVA Awards Recipients

## PAST RECIPIENTS OF THE HARRIET NAYLOR DISTINGUISHED MEMBER SERVICE AWARD

1981	Marion Jeffery	1991	Nancy Jane Barker
1982	Carol G. Moore; Marlene Wilson	1992	Laura Lee Geraghty
1983	Eva Schindler Rainman	1993	Caroline W. Todd
1984	Ivan Scheier	1994	Billie Ann Myers
1985	Harriet Naylor; Sarah Jane Rehnborg, CVA	1995	Katherine H. Campbell, CVA
1986	Sue Vineyard	1996	Jeanne Bradner
1987	Joanne Holbrook Patton	1997	Jane Leighty Justis
1988	Winifred Brown, CVA	1999	Betty Stallings, MSW
1989	Susan J. Ellis	2000	Kathy McCleskey
1990	Christine C. Franklin, CVA	2001	Jackie Norris

## PAST RECIPIENTS OF THE AVA VOLUNTEER ADMINISTRATOR OF THE YEAR AWARD

1997	Nancy J. McLeod, City of Phoenix Municipal Volunteer Program (MVP); Arizona, USA
1998	Mary Mulligan, Karmanos Cancer Institute; Michigan, USA
1999	Joyce Conner, City of Kettering ACTIVE (Active Citizens Together in Volunteer Endeavors) Program; Ohio, USA
2000	Joan Brown, Civic Center Volunteers Program, Marin County; California, USA
2001	Ruth M. Buell, Monterey Bay Aquarium, Monterey, California, USA

## PAST RECIPIENTS OF THE AVA SERVICE AWARD

1981	Hon. James B. Hunt, Jr., Governor of North Carolina
1982	Women in Community Service, Inc.; Helping Hands Program, Allstate Insurance Co.; Hon. Robert D. Ray, Governor of Iowa.
1983	JC Penney Company, Inc.; Army Community Service Program; Corporate Volunteer Coordinators Council of New York
1984	National Council of Jewish Women; National Football League Charities
1986	Peace Corps
1987	United Way of America
1988	Brian O'Connell of Independent Sector; The Association of Junior Leagues, Inc.
1989	Hon. George C. Romney, Governor of Michigan; The American Red Cross
1990	Campus Compact; The Salvation Army
1991	Habitat for Humanity
1992	Mrs. Lt. Colonel Jean Davis, Chicago, IL; Corporate Volunteerism Council of Minneapolis/St. Paul
1993	Bernice Skirboll, Compeer, Inc.; RSVP of the Community Service Society of New York
1994	Cesar Rivera, American Red Cross of Greater New York; Providian Corporation, Louisville, KY; Anna Bixby Women's Center, Harrisburg, IL; American Association of Retired Persons (AARP)
1995	Marilyn MacKenzie, Toronto, Canada; Community of Oklahoma City, OK; Southwest Airlines
1996	Volunteer Centre, Calgary, AB, Canada; Carroll Community College, Westminster, MD; Lt. Col. Ronda Bollwahn, The Salvation Army
1997	Texas Department of Human Services Adopt-a-Nursing Home
1998	Idaho Press-Tribune; Courage Center, Minneapolis, MN
1999	U.S. Army Family Team Building; Community Service Volunteers, United Kingdom
2000	Abington Savings Bank, MA; Terry K. Watanabe Volunteer Center of Gay Men's Crisis, New York, NY.
2001	Federation of Volunteer Efforts in Korea; Knoxville Utilities Board Employees, Knoxville, TN; UPS Foundation, Atlanta, GA.

**Official Nomination Form**  
**Deadline for Nominations: April 8, 2002**

**Nominee**

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**Award Category**

Please check one:

- Harriet Naylor Distinguished Member Service
- Volunteer Administrator of the Year Award
- Distinguished Service Award
  - Individual
  - Organization
  - Corporation

**Nominator**

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**Endorsements**

Name _____
Title _____
Organization _____
Mailing Address _____
City _____ State/Province _____ Postal Code _____
Country _____
Phone _____ Fax _____
E-mail _____

Name _____
Title _____
Organization _____
Mailing Address _____
City _____ State/Province _____ Postal Code _____
Country _____
Phone _____ Fax _____
E-mail _____

## Official Nomination Form (continued)

Please carefully review the criteria for the award category for which you are making this nomination. Please use the space below to describe, in several concise statements, the reasons this nominee should receive this award. Additional details will be requested for those nominees selected as potential award recipients.



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Association for Volunteer Administration  
P.O. Box 32092  
Richmond, VA 23294 USA  
FAX 804-346-3318**